

**A Meeting of the Thorpe St Peter Parish Council
16th May 2018 at 7.30pm
Thorpe Fendyke Methodist Schoolroom**

Present: Chairman Cllr J Taylor, Cllr J Banham, Cllr J Rowson, Cllr D Ward, Cllr T Hoper, Cllr G Willoughby, Cllr J Willoughby
District Councillors, Cllr N Cooper and Cllr P Cooper.

Apologies: No apologies noted.

1. Election of Chairman

It was **PROPOSED** to appoint Cllr J Taylor as Chairman for the ensuing year.

It was unanimously **RESOLVED** to appointment Cllr J Taylor as chairman for ensuing year.

2. Election of Deputy Chairman

It was **PROPOSED** to appointment Cllr J Banham as Deputy Chairman for the ensuing year.

It was **RESOLVED** to appointment Cllr J Banham as Deputy Chairman for the ensuing year.

3. Approve and adopt minutes from the meeting held on 17th January 2018.

It was **PROPOSED** to approve and adopt as minutes the notes from the meeting held on 17th January 2018.

It was **RESOLVED** to approve and adopt as minutes the notes from the meeting held on 17th January 2018.

4. Matters arising from the Minutes of the meeting held on 17th January 2018.

No matters raised further comment from the meeting held on 17th January 2018.

5. Police Matters

No matters reported.

6. Appoint new Clerk.

Due the retirement of Mrs Bark it was **PROPOSED** to appoint Kelly Stevenson as Clerk to the Council.

It was unanimously **RESOLVED** to appoint Kelly Stevenson as Clerk to the Council.

It was further **PROPOSED** and **RESOLVED** to appoint Kelly Stevenson as signatory to the Council's Barclays Bank Account.

ACTION: The Clerk to arrange for new signatory mandate to be completed.

7. Correspondence

1. **Citizen Survey:** Cllr J Banham offered to review this.
2. **Age UK letter:** Contents noted by Council
3. **Best Kept Village:** Contents noted by Council. However, the competition is not entered.
4. **Councillors & Clerks newsletters:** A copy of the newsletter is available for Councillors upon request.

8. River Steeping

There was no further update on works and Cllr J Taylor will continue to communicate with the Environment Agency and Drainage Board.

9. Plans

No plans received since the previous meeting. However, Council commented on the following;

1. Garden Plot, Steeping Road: Letter from ELDC confirming the options for ELDC to enforce the planning notice.
Council **PROPOSED** and **RESOLVED** to agree that ELDC should be contacted to confirm that the Parish Council support the serving of an eviction notice in relation to the breach of planning permission.

ACTION: The Clerk to contact ELDC to confirm the parish support the eviction notice being issued for breach of planning permission.

2. A property on Wedland Lane has erected a boundary fence and it is reported that this may be positioned over the boundary line as the road side fence is inside the fence.

Action: The Clerk to write to the owner and report to Highways.

10. Highways

Council noted the online report system for informing Lincolnshire County Council Highways of faults.

It was therefore **PROPOSED** and **RESOLVED** by Council that reports should be logged for pot holes in and around Thorpe St Peter specifically Lymn Bank, Fen Bank, and Wedland Lane.

ACTION: The Clerk to log reports with LCC highways.

11. Accounts

Council noted the following accounts information for the financial year 2017/2018:

Receipts:

Opening Balance 01/04/2017 **1196.59**

Precept: 1500.00
Vat reclaimed: 91.38
Grant 670.00
Bank Interest 86.00

Total Receipt Bal. **3458.83**

Payments:
Insurance 160.65
Churchyard 485.56
Room Rental 80.00
Laptop 544.00
Wreath 25.00
Clerk 380.00
Petty Cash 43.54

Total Payments **(1718.75)**

Balance forward 31/03/2018 **1740.08**

It was **PROPOSED** and **RESOLVED** by Council to file the annual return confirming the above information.

ACTION: The clerk to submit the annual return.

It was **PROPOSED** and **RESOLVED** to make the following payments due for the financial year 2018/2019 with Cllr J Taylor and Cllr J Banham signing the cheque payments.

1. £20.00 for rental of meeting room
2. £160.65 to Community Lincs for Council insurance.
3. 163.52 to LALC for annual subscription.

Council noted details from the District Council regarding the Councillors Community Grant.

12. Date for Next Meeting

It was **PROPOSED** and **RESOLVED** by Council to hold the next meeting of the Thorpe St Peter Parish Council on Wednesday 15th August 2018 at 7.30pm

ACTION: The Clerk to arrange meeting and forward agenda for meeting.

There being no further business the meeting closed at 8.50pm

Signed..... Chairman / Deputy Chairman

Dated Adopted: 15th August 2018.