

**Minutes for a Meeting of the Thorpe St Peter Parish Council**  
**Wednesday 14<sup>th</sup> August 2019**  
**Thorpe Fendyke Methodist Church Room, Thorpe St Peter**

**Present:** Chairman Cllr J Taylor, Deputy Chairman Cllr J Banham, Cllr T Hopper, Cllr Gill Willoughby, Cllr Gary Willoughby and Cllr J Rowson. Cllr W Bowkett of Lincolnshire County Council  
Clerk: K Stevenson

**1. Receive Apologies**

None received.

**2. Approve and adopt as minutes the notes from the meeting held on 22<sup>nd</sup> May 2019.**

It was **Proposed, Seconded and Resolved** to adopt as minutes the notes from the meeting held on 22<sup>nd</sup> May 2019.

Cllr J Taylor signed the minutes on behalf of the Council.

**3. Resolve any matters arising from the minutes from 22<sup>nd</sup> May 2019**

The Clerk confirmed approval of the Triton Knoll Grant Application with a fund of £3231.20 being awarded for purchase and installation of two defibrillators.

**4. Receive notifications on any police matters.**

No reports.

**5. Receive correspondence and decide appropriate actions.**

1. Letter dated 11<sup>th</sup> September 2019 from Poppy Appeal Organisers: enquiring if a poppy wreath is required by the Parish Council for the Annual Remembrance Service on Sunday 10<sup>th</sup> November 2019.

Email confirmation of wreath request sent on 14<sup>th</sup> August 2019.

**6. Receive update on the River Steeping.**

An update after the floods in June 2019 was received as follows:

Norfolk Council are conducting an independent enquiry into the flooding of June 2019. Cllr J Taylor has supplied an extensive report and photographs of the River Steeping history.

The Steeping River Catchment Steering Group has been formed with representatives from Lindsey Marsh Drainage Board, Environment Agency, Cllr J Taylor of Thorpe St Peter Parish Council and Cllr W Bowkett of Lincolnshire County Council and Wainfleet Parish Council. The Group are to report to A Resilient Group who are looking into funding. Reports on future maintenance and silting of the river to assist with flood prevention are currently being completed. River maintenance remains ongoing.

Wainfleet Parish Council are organising a meeting for a joint Community Emergency Plan. A date and venue are to be confirmed.

**7. Receive details of any planning applications from ELDC.**

No applications received however; Council would like to enquire with ELDC regarding the following:

1. Holly Tree Caravan Site, clarify with the Planning Enforcement the number of caravans that that can be sited.
2. Garden Plot: eviction has been confirmed however, what it the time frame.

**8. Receive and comment on any highway issues.**

Council report repairs required to Fendyke Road, Station Road and Wedland Lane. Cllr Bowkett confirmed that she would report all issues regarding highways to LCC.

**9. Agree payments due to date.**

It was Proposed and Resolved to issue the following payments:

Salary costs £100.00  
Fendyke Methodist Church: room rental £20.00  
ELDC: non contested parish election £48.50

**Action: The Clerk issue the above payments.**

**10. Confirm date for next meeting.**

Cllr J Taylor confirmed that local resident, Mr. J Spence, has raised interest in joining the Parish Council.

It was **Proposed and Resolved** to co-op Mr. J Spence as a member of the Thorpe St Peter Parish Council.

**Action: The Clerk to write Mr. J Spence and confirm the next meeting date.**

It was **Proposed and Resolved** to hold the next meeting on Wednesday 6<sup>th</sup> November 2019 at 7.30pm

There being no further business the meeting closed at 8.45 pm

Signed.....

Dated .....2019